



The Aireborough Learning Partnership – a Co-operative Trust

Trustees' report and financial statements for
the year ended 31 March 2021

**A Company limited by guarantee
Company number: 8819550**

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Legal and administrative information

Company registration number	8819550	
Registered office	Guiseley School, Fieldhead Road, Guiseley.	Jan 2019
Trustees/Directors	<p>Julie Beardwell Sophie Bell Richard R Briscoe Sally D Buckton Paul G Clayton David Cooke Jonny Davies Kirsten J Finley Lisa Forward Graham P Jarvis Kathryn A Jennings Dawn M Lowry Delia Martin Duncan J Martin Dale Norris Lisa Piotrowicz Jennifer J Place Lorraine A Scudder Caroline E Sibson Amanda C Stainton Steve Taylor Simon R Toyne Debbie Wood</p> <p>Heather L Pinches William J Riley Jennifer A Rivas Perez David J M Winters</p>	<p><u>Appointed during year</u></p> <p>22/6/2020 1/10/2020</p> <p>8/3/2021</p> <p>8/3/2021</p> <p>8/4/2020</p> <p>8/3/2021</p> <p><u>Resigned during the year</u></p> <p>3/6/2020 8 /3/2021 28/9/2020 31/5/2020</p>
Company Secretary	Richard Lewis-Ogden	
Solicitors	Browne Jacobsen LLP (Acting on Land Transfer)	
Member Schools	<p>Guiseley School Guiseley Primary School and Aireborough Children's Centre Queensway Primary School and Aireborough Children's Centre Rawdon Littlemoor Primary School Rufford Park Primary School Tranmere Park Primary School</p>	

	Yeadon Westfield Infant School Yeadon Westfield Junior School	
Partner Schools	Benton Park School Hawksworth C of E Primary School Rawdon St. Peter's C of E VC Primary School St. Oswald's C of E Primary School	
Partner Organisations	Aireborough Children's Services Leeds City Council Leeds Trinity University Guiseley Community Foundation Trust	

Report of the Trustees (incorporating the Directors' report) for the year ended on 31 March 2021

The Trustees present their report and financial statements for the year ended 31 March 2021. The Trustees who are also directors for the Aireborough Learning Partnership Trust (ALPT) for the purposes of company law and who served during the period and up to the date of this report are set out on page 3.

Structure, governance and management

Company and charity status

The Aireborough Learning Partnership – a Co-operative Trust is a charitable Trust and company limited by guarantee created under the auspices of the School Standards and Framework Act 1998 and uses a DfE approved model Memorandum and Articles of Association. The company was registered on 18 December 2013 with company number 8819550 and is a private company limited by guarantee. As the ALPT is a Foundation Trust for the schools it is an exempt charity regulated by the DfE and therefore does not need to register with the Charities Commission.

Purpose of the Trust

The Trust was set up to act as the foundation of the Schools for the purpose of the School Standards and Framework Act 1998 and as such administers and manages the property and other assets of The Aireborough Learning Partnership - a Trust for the public benefit as defined by the Memorandum and Articles of Association.

The purpose of the Trust is set out in the objects of the Articles of Association:

The Objects of the Trust are to advance the education of the learners at the Schools, to advance the education of other members of the community, and otherwise to benefit the community, it being acknowledged that in carrying out the Objects the Trust must (where applicable) have regard to its obligation to promote community cohesion under the Education Acts.

It is intended that:

- the curriculum and ethos of the Schools will place an emphasis on, and include a commitment to students learning about shared values, with the aim of encouraging all learners to become better citizens, not only while they are learners but during the rest of their lives;

Recruitment and appointment of Trustees

Members of the Trust's Board are directors for the purpose of company law and Trustees for the purpose of charity law. The composition of the Trustee board is as follows:

- 2 Trustees appointed by each of the Member Schools
- 1 Trustee appointed by each organisation designated¹ as a partner organisation
- 2 Trustees appointed by the Forum² from amongst their number and
- 1 Trustee appointed by or with the approval of The Schools Co-operative Society.

Note 1: An organisation designated as a partner organisation in accordance with Article 13.1.4 of the Trust's Memorandum and Articles of Association.

Note 2: The Forum is a stakeholder group of people elected by each constituency of members. There have been no trustees appointed by the forum to date.

Members

The subscribers to the Memorandum are the first members of the Trust.

Subject to any restrictions imposed by the Education Acts, membership of the Trust is open to any other individuals or organisations interested in promoting the Objects who qualify for membership of one of the constituencies specified below and are approved by the Trustees and consent in writing to become a member.

The Trust will have the following constituencies of members³:

1. a learners' constituency, open to learners currently registered at any of the Schools
2. a parents' and carers' constituency, open to any parent or registered carer of a learner currently registered at any of the Schools
3. a staff constituency, open to any person employed by any of the Schools
4. a local community constituency, open to any person who, in the absolute discretion of the Trustees, has a legitimate interest in any of the Schools
5. community organisations, open to any organisation, whether statutory, charitable, voluntary, or trading for social or commercial purposes, which in the absolute discretion of the Trustees, has a legitimate interest in any of the Schools

In addition, the Trust may have an Alumni constituency, open to anyone who was at any time a learner registered at any of the Schools.

Governance

The Trust Board meets at least three times a year and elects a Chair from amongst its number. During the year ended 31 March 2021 the Chair of the Trustee Board was Paul Clayton. The Trustee Board is responsible for the strategic direction and policy of the Trust.

Trustees' induction and training

All Trustees are provided with induction training, including reference to the SGOSS⁴ guidance booklet which explains the responsibilities of a charity Trustee and where to find further information about being a company director. Trustees are referred to the Articles of Association of the Trust and required to make themselves familiar with the provisions contained within this document.

Management

During the year ended 31 March 2020 the Headteachers' group continued to work effectively on developing teaching and learning to meet the key objectives of the Trust:

- to raise standards and attainment for all children in the partnership
- to increase and create vibrant learning opportunities for all
- to create strong working relationships between all co-operative members
- to use resources in a more creative and collaborative way.

Risk Management

The Trustees have assessed the major risks to which the charity is exposed and continue to monitor the arrangements and systems in place to mitigate those risks. The Trustees seek appropriate advice, for example, through Leeds City Council who are partners of the Trust.

Note 3: To date, no members have been formally admitted.

Note 4: SGOSS is a charity that exists to recruit volunteers with transferable skills to join governing bodies in schools.

Vision and Values

Vision

The Trust's vision is:

Making a difference through: collaboration, aspiration, inclusion, challenge and reflection.

Shared values

Self-help, self-responsibility, democracy, equality, equity and solidarity.

The principles of membership

Voluntary and open membership, democratic member control, member economic participation, autonomy and independence, education, training and information, cooperation among members, concern for the community.

Key objectives

- to raise standards and attainment for all children in the partnership
- to increase and create vibrant learning opportunities for all
- to create strong working relationships between all co-operative members
- to use resources in a more creative and collaborative way.

Achievements and Performance

During the year ended 31 March 2021 the Trustees met three times for formal Trustee board meetings and the Headteachers' group have met a further six times. The focus of that work this year has been to provide collaborative peer support throughout the period of national health crisis brought about by the Covid-19 Pandemic.

The Headteachers' group reports back to the Trustee Board through the minutes of the meetings. Reports on the achievements and performance are presented below.

Teaching and Learning (Curriculum)

- Teaching and learning has continued to be the key area of work for the Trust. Since the last AGM Headteachers have continued to work together to develop the quality of teaching and learning. The particular focus this year had been:
- Developing each school's understanding of effective asynchronous learning
- Developing each school's ability to deliver remote learning during times of school closure.

Community Engagement (Wellbeing)

- ALPT has engaged with Guiseley Community Foundation Trust in the delivery of its successful 'Holiday Hunger' programme.

Resource Collaboration (Finance and Partnership working)

- The Trust has appointed Browne Jacobsen LLP to act on its behalf on the matter of ongoing land transfers.
- Mark Haworth (Tranmere Park School) has been the liaison point on this work on behalf of the Trust.

COVID-19

The period March 2020 – March 2021 was severely impacted by the COVID-19 Pandemic. Three National lockdowns and two considerable periods of school closure saw much of the community work of the Trust curtailed.

- The majority of Trust events have been cancelled due to the school closures
- Schools worked to support each other through the closure of March – June 2020
- Schools worked to support each other with the re-opening plans from 1 June 2020
- Schools continued to support each other through the worsening crisis of September-December 2020 and following the closure of schools and move to remote learning January 2021 – March 2021

Financial Statements

Statement of the Trustees' responsibilities

The Trustees, who are also directors of The Aireborough Learning Partnership – a Co-operative Trust for the purposes of company law, are responsible for preparing the Trustees' annual report and the financial statements in accordance with applicable law and generally accepted accounting practices.

Company law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing these financial statements the Trustees are required to:

- Select suitable accounting policies and apply them consistently
- Observe the methods and principles in the charities SORP (Statement of Recommended Practice)
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

On behalf of the Board of Trustees

Richard Lewis-Ogden ACG

Company Secretary

9/6/2021

Statement of financial activities, incorporating the income and expenditure account, for the year ended 31 March 2021

	Notes	Year ended 31 March 2021	Year ended 31 March 2020
		£	£
Incoming resources	4		
Contributions from member and partner schools		12,000	12,000
Grants received		0	0
Contributions towards activities		0	1,404
Total incoming resources		12,000	13,404
Resources expended			
Charitable activities	5	0	6,163
Governance costs	7	7,043	8,338
Total resources expended		7,043	14,501
Net incoming/(outgoing) resources for the period		4,957	(1,097)
Total funds brought forward at 01 April 2020		5,111	6,208
Prior year adjustments	8	0	(1,845)
Total funds carried forward at 31 March 2021		10,068	5,111

The notes on pages 10 to 12 form an integral part of these financial statements.

Balance sheet as at 31 March 2021

	Notes	31 March 2021	31 March 2020
		£	£
Current assets	11		
Current balance held on account		10,466	5,354
Contributions due from Trust schools re activities		0	174
		<u>10,466</u>	<u>5,528</u>
Creditors: amounts falling due within one year	12		
Grant due to Trust Schools		0	0
Reimbursement re registration fees		0	0
VAT to be reclaimed	13	398	417
		<u>398</u>	<u>417</u>
Net current assets		<u>10,068</u>	<u>5,111</u>
Net assets	14	<u>10,068</u>	<u>5,111</u>
Funds			
Unrestricted income funds	15	10,068	5,111
Restricted income funds	16	0	0
Total funds		<u>10,068</u>	<u>5,111</u>

In approving these financial statements as Trustees of the company we hereby confirm that:

- for the period stated above the company was entitled to the exemption from audit requirements conferred by section 477 of the Companies Act 2006
- no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 March 2021
- we acknowledge our responsibilities for:
 - ensuring that the company keeps proper accounting records which comply with section 386 of the Companies Act 2006 and
 - preparing financial statements which give a true and fair view of the state of affairs of the company at the end of the financial period and of its profit and loss for the period then ended in accordance with the requirements of sections 394 and 395 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the board on Monday, 21 June 2021 and signed on its behalf by

Paul Clayton
Chair of Trustees

Notes to the accounts

1. Basis of preparation

These accounts have been prepared on the basis of historic cost in accordance with Accounting & Reporting by Charities - Statement of Recommended Practice (SORP 2005) and with Accounting Standards and with the Charities Act 1993 and the Companies Act 2006.

2. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the accounting period.

2.1. Incoming resources

Incoming resources are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources
- the Trustees are virtually certain they will receive the resources and
- the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources and are recognised in full in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

Donated services and facilities are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report.

2.2. Resources expended

Expenditure is recognised on an annual basis as a liability is incurred. Expenditure includes VAT, which cannot be recovered and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of the activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

3. Investment income

There was no investment income received during the period.

4. Incoming resources from charitable activities

	Unrestricted funds	Year ended 31 March 2021	Year ended 31 March 2020
Contributions from Trust schools	£12,000	£12,000	£12,000
Contributions towards activities	£0	£0	£1,404
	<u>£12,000</u>	<u>£12,000</u>	<u>£13,404</u>

5. Cost of charitable activities – by fund type

	Unrestricted funds	Year ended 31 March 2021	Year ended 31 March 2020
Children's and community events	£0	£0	£788
Professional development	£0	£0	£5,375
	<u>£0</u>	<u>£0</u>	<u>£6,163</u>

6. Cost of charitable activities - by activity

	Activities undertaken directly	Year ended 31 March 2021	Year ended 31 March 2020
Children's and community events	£0	£0	£788
Professional development	£0	£0	£5,375
	<u>£0</u>	<u>£0</u>	<u>£6,163</u>

7. Governance costs

	Unrestricted funds	Year Ended 31 March 2021	Year Ended 31 March 2020
Salary costs	£6,306	£6,306	£5,579
Communications	£84	£84	£84
Mileage Claim	£50	£50	£0
Web hosting & website development	£875	£875	£200
Meeting costs	£-675	£-675	£1,358
Company secretary costs	£0	£0	£600
Data Protection Officer Service	£350	£350	£400
Information Commissioner Registration	£40	£40	£40
Companies House – Annual Return	£13	£13	£13
	<u>£7,043</u>	<u>£7,043</u>	<u>£8,338</u>

8. Prior Year Adjustments

None

9. Employees

None

10. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes act 1988. Accordingly, there is no taxation charge in these accounts.

11. Debtors

None

12. Creditors

At 31 March 2021 a provision has been made for VAT that was claimed in error during the previous financial year, this will be paid before the end of summer term. There are no other creditors.

13. Value Added Tax

The Trust is not registered for VAT. The provision shown under creditors relates to note 12.

14. Analysis of net assets between funds

	Unrestricted funds	Total funds
Fund balances at 31 March 2021 as represented by:	£	£
Net Assets held	<u>£10,068</u>	<u>£10,068</u>
	<u>£10,068</u>	<u>£10,068</u>

15. Unrestricted funds

	At 01 April 2020	Prior year Adjustments	Incoming resources	Outgoing resources	At 31 March 2021
General unrestricted funds	£5,111	£0	£12,000	£7,043	£10,068

16. Restricted funds

	At 01 April 2020	Incoming resources	Outgoing resources	At 31 March 2021
Restricted grant funds	£0	£0	£0	£0

17. Company limited by guarantee

Aireborough Learning Partnership - a Co-operative Trust is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required, not exceeding £1, to the assets of the charitable company in the event of this being wound up while he or she is a member or within one year after he or she ceases to be a member.